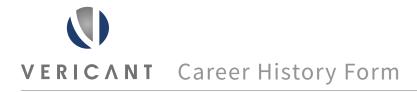
Personal Details	
Last name	Email address
First name	Phone number
Address	
Position	
Position applied for	
Where did you hear about this position?	
Salary expectations	



## Career History – Professional and Business Experience

Before you begin on the following pages: please start with your present or most recent position and include all full time jobs, completing supplemental sheets if necessary.

Company A			
Address	Phone		
	Type of business		
Employed from (month/year)	Employed to (month/year)		
Title	Base		
Initial compensation	Final total comp		
Bonus	Other		
Nature of work	Supervisory responsibility		



# Company A Continued Name and Title of immediate supervisor What is your best guess as to how this supervisor would rate your overall performance? Excellent Very Good Good Fair Poor Impossible to Provide What did you like most about your job? If rating is impossible to provide, please explain What did you least enjoy? Reasons for leaving or desiring to change



Company B	
Address	Phone
	Type of business
Employed from (month/year)	Employed to (month/year)
Title	Base
Initial compensation	Final total comp
Bonus	Other
Nature of work	Supervisory responsibility



# Company B Continued

Nam	e and Title of	immediate supe	ervisor			
What	is your best a	guess as to how	this supervi	isor woul	d rate your	overall performance?
	Excellent	Very Good	Good	Fair	Poor	Impossible to Provide
If rat	ing is impossi	ible to provide,	please expla	nin	What did y	ou like most about your job?
What	did you least	t enjoy?			Reasons fo	or leaving or desiring to change



Company C			
Address	Phone		
	Type of business		
Employed from (month/year)	Employed to (month/year)		
2ptoyea nom (monen, year)			
Title	Base		
Initial compensation	Final total comp		
Bonus	Other		
Nature of work	Supervisory responsibility		



# Name and Title of immediate supervisor What is your best guess as to how this supervisor would rate your overall performance? Excellent Very Good Good Fair Poor Impossible to Provide If rating is impossible to provide, please explain What did you like most about your job?

What did you least enjoy?	

Reasons for leaving or desiring to change



## Other Positions Held

	Company D	Company E
Company		
City		
Your Title		
Supervisor Name		
Date began		
Date left		
Comp begin		
Comp final		
Type of work		
Reason left		
	Please indicate by letter any of the above employers you do not wish contacted	



Ed	u	ca	ti	O	n

High Schoo	l : Choose	the highes	t level cor	npleted				
Year 1	Year 2	Year 3	Year 4					
College/Gra	aduate sch	ool : Choos	se the high	nest level	completed			
Year 1	Year 2	Year 3	Year 4	Year 5	Year 6	Year 7	Year 8	
1. High S	chool							
Name of Hi	gh School	& Location			Extracı	ırricular ad	ctivities, a	wards, honor
Part time a	nd summe	r work						
2. Colleg	e							
Name and I								
Degree					Major			
GPA		Grad	uation Year		Total C	redit Hour	S	
Extracurric	ular activi	ties, award	ls, honors					



3. Graduate School	
Name and Location	
Degree	Major
GPA	Total Credit Hours
Extracurricular activities, awards, honors	
What undergraduate course did you like most? Why?	
What undergraduate course did you like least? Why?	
Part-time and summer work?	
rait-time and summer work:	
Other courses, seminars or studies	



Activities
Membership in professional or job-relevant organizations
Professional licenses, certificates, or additional special honors or awards
For how many years have you studied and/or used Mandarin Chinese?
Career Needs
What are your career objectives?
What qualifications, abilities, and strong points will help you succeed in this job? Please elaborate briefly on each one.
What are your weak points and areas for improvement? Please elaborate briefly on each one.
How much time off do you like to take each year? (total days, paid and/or unpaid)

### Ratings By Bosses

If you were to be asked to arrange calls with bosses you've had in the past 8 years, what is your best guess as to how they would rate you?

The rating scale is: 5 = Excellent, 4 = Very Good, 3 = Good, 2 = Fair, 1 = Poor on the following:

•	Judgment / Decision Making					
•	Resourcefulness / Initiative					
•	Drive / Energy					
•	Team Player					
•	Likeability					
•	Leadership					
superv	you be willing to arrange reference carisors you've had in the past decade, arefore a final job offer?		Yes	No		
Ot	her					
of my l necess calls w	y that answers given in this Career Hiknowledge. I authorize investigation sary for reaching an employment decivith managers I've worked for.	into all stat sion. I unde	ements I have erstand that I	e made on t will be aske	his Form as may b ed to arrange refer	e ence
ed in n that if	event I am employed, I understand th ny Career History Form or interview(s employed, I am required to abide by nents reached between the employer	s) may result all rules and	in discharge	and/or lega	al action. I unders	tand
Signat	ure		Date			